

Information on the processing of personal data

1. The person making the booking consents to the processing of the personal data provided by the Chancellery of the Senate, with its registered office at ul. Wiejska 6/8, Warsaw, for the purpose of processing the booking.
2. Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), we hereby inform you that:
 - 1) the controller of the personal data is the Chancellery of the Senate, with its registered office at ul. Wiejska 6/8, 00-902 Warsaw;
 - 2) the Data Protection Officer may be contacted:
 - a.by post: Data Protection Officer, Chancellery of the Senate, ul. Wiejska 6/8, 00-902 Warsaw,
 - b. by email: iodo@senat.gov.pl
 - 3) personal data will be processed on the basis of the consent of the person making the booking, for the purpose of processing the booking;
 - 4) the provision of personal data is voluntary; however, failure to provide such data will result in no response being provided;
 - 5) the personal data provided by the person making the booking may, to the extent necessary, be disclosed to other competent authorities and institutions or for the purpose of obtaining information necessary to provide a response;
 - 6) the personal data provided by the person making the booking will be retained in accordance with the Act of 14 July 1983 on the national archival resources and archives (consolidated text: Journal of Laws of 2020, item 164, as amended);
 - 7) the person making the booking has the right to withdraw consent to the processing of personal data; however, the withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal;
 - 8) the person making the booking has the right of access to the personal data provided, the right to rectification and, to the extent provided for by law, the right - to erasure, as well as the right to restriction of processing. These rights may be exercised:
 - a.by post: Education, Promotion and Publications Office, ul. Wiejska 6/8, 00-902 Warsaw,
 - b. by email: bepw.dep@senat.gov.pl;

- 9) the person making the booking has the right to lodge a complaint with the Personal Data Protection Office if they consider that the processing of their personal data infringes the law.
3. The personal data of persons entering the parliamentary premises on the basis of a list of names in connection with a tour organised by the Chancellery of the Senate will be processed by the Marshal's Guard. The legal basis for the processing of such data is the Act of 26 January 2018 on the Marshal's Guard. The controller of such personal data is the Commander of the Marshal's Guard. The full text of the privacy notice is available at: [https://www.sejm.gov.pl/media10.nsf/files/MKOK-B9ECAAF/\\$File/wstepKS.pdf](https://www.sejm.gov.pl/media10.nsf/files/MKOK-B9ECAAF/$File/wstepKS.pdf).